

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
Held via ZOOM Meeting #84449912181  
June 4, 2020**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, Secretary; C. MacInnis; B. Notestine; J. Kargol

Members Absent: A. Bawkey

Members of Public: None

Staff Members: A. Shepherd; J. Steffel

**CALL TO ORDER**

D. Keiser called the meeting to order at 8:35 a.m.

**MINUTES**

The minutes of the May 8, 2020 DPW Board meeting were reviewed. J. Kargol motioned to accept the May 9, 2020 minutes. D. Fuller supported. All present voted in favor.

**FINANCIALS**

The April 2020 Financial report was reviewed. B. Notestine motioned to accept the April 2020 financial report, C. MacInnis supported. All present voted in favor. A copy of the 2020 DPW First Quarter Report was shared. D. Keiser suggested tracking the impact that COVID19 had on our program. A. Shepherd informed the board that DPW is selling a forklift and some of the recycling drop site bins that were used in Otsego County. Revenue from the sales will help improve the bottom line at year-end.

**OPERATIONS UPDATE (OLD BUSINESS)**

A new seasonal county employee was hired through PMP Personnel services to work at the Transfer Station.

Enforcement: Throughout the COVID 19 Emergency Order, Emmet County DPW has fielded many phone calls about illegal dumping on 2-tracks in Emmet County. After contacting the Michigan DNR Adopt-A-Forest program, we were informed that state funding was frozen due to COVID-19. Therefore, the State of Michigan cannot help fund clean-up/disposal of illegal dumping at this time.

MRF Upgrade: A. Shepherd is preparing to get the upgrade project back on schedule now that travel is no longer banned due to COVID-19.

2020 Tire Grant: We have had overwhelming participation in our tire grant. There is a temporary suspension in free tire acceptance until we can gain control of the tires already collected. Shipment trailers were scheduled in advance. However, we are getting more tires in than shipments scheduled. Due to other tire grants in the state, we are not able to get extra trailers scheduled. Once we are caught up, we will resume taking free tires until the grant quota is met.

### **OTHER BUSINESS (NEW BUSINESS)**

KAB Grant: Provides recycling bins for public space recycling. ECDPW applied for this grant on behalf of Emmet County Parks and Recreation. A. Shepherd requested approval of the KAB grant contract. C. MacInnis motioned to forward the recommendation for approval of the KAB grant contract to the Board of Commissioners, B. Notestine supported. All present voted in favor.

May 30, Household Hazardous Waste Event: The first event of 2020 was successful and went very smooth. ECDPW received \$1400 in cash donations to the HHW program. We serviced a record amount of out-of-county appointments, as neighboring counties have not scheduled or canceled their events due to COVID-19. The July HHW Event has been cancelled. The next scheduled HHW day is Saturday September 12, 2020.

Numbers Related to COVID-19: A. Shepherd shared numbers showing significant increase in traffic at The Emmet County Drop off Center both during the Emergency Order and after.

Compost Screening: ECDPW is selling large amounts of compost in bulk. Bulk orders over 20 yards are being delivered to community gardens, households, golf courses, and farms. A new batch of compost is currently being screened.

Collections Services Contract: A. Shepherd recommended that the DPW Board approve a collection services contract with Universal Credit Services, Inc. d/b/a Northern Credit Services. The DPW Board consensus was to table the contract agreement for July, as they wanted more time to read the contract thoroughly.

EGLE Grant: A Shepherd recommended signing a grant amendment agreement extending the EGLE Grant. C. MacInnis motioned to recommend to the Board of Commissioners signing the EGLE grant extension amendment, J. Kargol supported. All present voted in favor.

Part 115 Resolution: A. Shepherd updated the board on testimony given in the house on June 3.

**NEXT MEETING: Thursday, July 2, at 8:30 a.m.**, Pleasantview Drop-off Center, 7363 Pleasantview Rd. Harbor Springs, MI 49740. Board Members: Please call the DPW office at 348-0640 if you are unable to make the meeting.

D. Keiser adjourned the meeting at 9:43 a.m.